# *Freestone Medical Center*
# *Fairfield Hospital District*
## *Board of Directors' Meeting*
## *December 19th, 2024*

*The Fairfield Hospital District met on December 19th , 2024 in the J.R. Corne Boardroom inside Freestone Medical Center at 12 noon. Board Members in attendance were George Robinson, Vance Oglesbee, Lisa Tate, Carman Mannen, Danny Wren, David Lott. Others in attendance were Tony Price, FHD Advisor, Melissa Wilson, CEO, Jennifer Azua, CFO, Nicki Hagen, CNO, Mindi Wammack, E.A. & Marketing, Craig Sims, CHC, Dr. Darryl White, Chief of Medical Staff.*

**A.** **CALL TO ORDER** - The meeting was called to order at 12:10 pm by George Robinson.

**B.** **INVOCATION** - Tony Price

**C.** **APPROVAL OF MINUTES OF PREVIOUS MEETING** - Tabled

**E.** **Public Forum** - None

**G.** **COMMUNITY HOSPITAL CORPORATION UPDATE** - Presented by Craig Sims. He provided an overview of ongoing projects and support initiatives from Community Hospital Corporation. Key points included financial strategies and operational improvements.

**H.** **FINANCIAL REPORT**- presented by Melissa Wilson, CEO

a. Monthly ( November 2024)
Financial and statistical reports for November 2024 were presented and reviewed. November financial performance was below expectations, but improvement is anticipated with operational changes starting January 6, 2025, when the new Emergency Department contractor takes over. A $600,000 line of credit draw was proposed to address outstanding bills and avoid potential operational disruptions. No action items at this time.

**I.** **NEW BUSINESS** presented by Melissa Wilson and Nicki Hagen

For Review and Possible Approval:

a. ED Provider Delineation of Privileges - A form tailored for emergency medicine physicians was presented, incorporating best practices and considerations from the Joint Commission. A motion was by Danny Wren and seconded by David Lott to approve the ED Provider Delineation of Privileges as presented. Motion carried and Board approved unanimously.
b. Community Health Needs Assessment (CHNA) - A detailed CHNA was presented by CHC, highlighting prioritized community health needs and the hospital's implementation plan. A motion was made by David Lott and seconded by Vance Oglesbee to approve the CHNA as presented. Motion carried and Board approved unanimously.
c. Cardiopulmonary Rehabilitation Policies and Procedures - The revised manual with grammatical and formatting updates was presented. A motion was made by Carman Mannen and seconded by Lisa Tate to approve the Cardiopulmonary Rehabilitation policies and procedures as presented. Motion carried and Board approved unanimously.

**For discussion only** - No additional information presented and no need for additional action.

**J.** **REPORTS**

1. **CEO** - presented by Melissa Wilson. Updates on operational and financial strategies presented.

2. **CNO** - presented by Nicki Hagen. Addressed staffing and quality improvement initiatives.
3. **QA/PI** - presented by Nicki Hagen. Outlined ongoing quality assurance and performance improvement measures.

**K. Executive Session** - Entered into executive session at 12:48 p.m., in accordance with Texas Government Code § 551.074 - Personnel Matters: This section allows the Board to deliberate in executive session about: The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

ACTION FROM EXECUTIVE SESSION - Executive session adjourned at 1:23 p.m. No action taken.

**L. ADJOURNMENT** - Meeting adjourned at 1:25 p.m.

**M. Next Meeting - January 22nd, 2025 at 12:00 p.m. in the J. R. Corne Boardroom inside Freestone Medical Center.**

*George Robinson*
**FHD Board President**

*Mindi L. Wammack*
**Executive Assistant**